



## **THE HILLS DISTRICT TOASTMASTERS' CLUB**

### **CONTINUING MOTIONS**

*Last updated & distributed to members: 9<sup>th</sup> March 2006*

1. That the Secretary record continuing motions and circulate in July each year.
2. That it be noted that the “Most Improved Toastmaster” trophy be awarded annually to the most improved Toastmaster at the President’s discretion.
3. That this club resumes its normal meeting no later than the third week in each New Year.
4. That this club adopt as a continuing motion the following limits to operate during the business session:
  - a) . Officer reports - 2 minutes
  - b) . Motion movers - 2 minutes
  - c) . Motion seconders - 1 minutes
  - d) . Motion speakers - 30 seconds
5. That winners of annual club contests be awarded individual trophies to keep.
6. That the Chairman signs the amended copy of the minutes after they have been accepted by the club and that the minute taker’s name be recorded in the minutes.
7. That all meetings commence at 7.20pm.
8. That the Magna Chatter Editor includes his/her name prominently in the Magna Chatter.
9. That all HDTC members be current financial members of the Castle Hill RSL & Community Club.
10. That the Club Membership Officer be required to maintain a register of members to ensure that all members of the Hills district toastmasters Club are financial members of the Castle Hill RSL & Community Club as at 30 June each year and that this be presented to the first or second club meeting in the following month of July.
11. That the timer be instructed to sound the timing buzzer for all speeches when they exceed the allotted time by 30 seconds and again 30 seconds later when the Chairman must rise and politely ask the speaker to finish immediately. If the Chairman fails to do this then it becomes the responsibility of the President or that person who may be standing in for the President at the meeting.